



**HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA  
FROM THE CHAMBERS OF ACTING JUSTICE MTEMBU AJ**

**TO: ALL LEGAL PRACTITIONERS**

**DEFAULT JUDGMENT COURT DIRECTIVE 06 – 10 MAY 2024**

1. Matters will be conducted in an open court at 10:00.
2. Introductions will be done in court.
3. All draft orders in word and pdf format should be uploaded on Caselines and handed up in court. Kindly ensure that it complies with the practice directive, i.e. the Judge's name, date, mode of hearing etc. Including the below disclaimer:  
*"This Order is made an Order of Court by the Judge whose name is reflected herein, duly stamped by the Registrar of the Court and is submitted electronically to the Parties/their legal representatives by email. This Order is further uploaded to the electronic file of this matter on Case Lines by the Judge or her Secretary. The date of this Order is deemed to be \_\_\_\_\_."*
5. Draft orders must correctly reflect the number on the roll and correct case numbers, if the Case number reflecting on the draft order is incorrect, the order will not be stamped or uploaded on caselines.
6. The Court will not deal with matters that were not placed timeously, if your matter was properly enrolled but does not appear on this roll, please contact the enrolment office.
7. Parties are to ensure that all documents inclusive of draft orders and practice notes are uploaded on the caseline.
8. Where matters are settled or are to be removed, ensure that a note to the effect is made timeously on caselines, a notice of removal is served and uploaded

and/or a draft order encapsulating the removal terms/ settlement terms is uploaded and handed up to Court.



*Kind Regards*

**Ms Tshilidzi Mabada**

Judge's Secretary

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